

# Woburn

MASSACHUSETTS

[www.woburnrec.com](http://www.woburnrec.com)

Woburn Recreation Department



10 Common Street  
Woburn, MA 01801  
(781) 897-5806

## Woburn Recreation Department Fleming Field at Clapp Park Bench Donation Program

Thank you for your interest in donating a bench to the new Clapp Park at Fleming Field. The construction of this new park has a maximum number of back and backless benches that will be installed according to the plans. **We only have a limited amount of benches so if we exceed the maximum amount of requests before June 30th we will resort to a lottery system.** The order in which your application is received does not determine a guaranteed bench. It must be submitted by June 30th to be considered. After June 30th any remaining benches left for donation will be handled on a first come first serve basis.

If you are interested in donating a bench at a different park in the City please contact us at the Recreation Office.

Parks and Recreation will be responsible for the ordering of the bench and the engraving of the bench. **Wording must be approved by the Recreation Commission** upon submittal of the attached form.

Please complete the following form and return to the Woburn Recreation Office via one of the following methods.

**Mail:**

Woburn Recreation Department  
Attn: Fleming Field Bench Donation  
10 Common Street  
Woburn, MA 01801

**Delivering to our office:**

Woburn Recreation Department  
City Hall  
10 Common Street  
1<sup>st</sup> Floor (781) 897-5805

**E-Mail:**

[rlindstrom@cityofwoburn.com](mailto:rlindstrom@cityofwoburn.com)  
Subject Line: Fleming Field at Clapp Park Bench Donation Program

Your donation form will be reviewed upon receipt. A staff member will respond to you concerning your donation of bench. If you have any questions concerning this donation program, please call (781) 897-5806. Once again, thank you for your support and interest in Woburn's Parks. **Please do not send in a check with this application.**

## Bench Donation Form

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

**I am interested in purchasing a:** (Please list in order of preference) i.e. if you only want a bench with a back then put 1 next to Backed Bench and leave the others blank.

Backed Bench (up to 3 Lines engraved) \_\_\_\_\_

Backless Bench (1 line engraved) \_\_\_\_\_

Either Bench \_\_\_\_\_

**Cost for each bench plus engraving:**

Backed Bench \$1,800.00

Backless Bench \$1,450.00

The benches can serve as a tribute, a memorial, or can recognize a donation by a person or organization. Please indicate the wording for your bench below. Wording is limited to 3 Lines and 40 characters for each line. (1 Line for backless benches)

Please Print Clearly:

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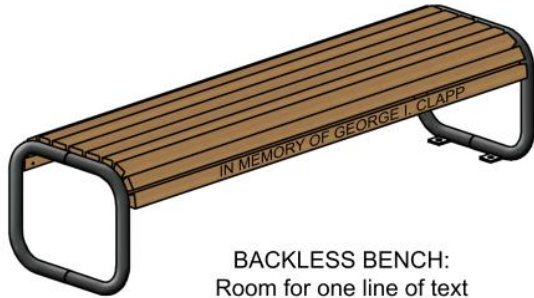
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**Office use only:**

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ #: \_\_\_\_\_

CLAPP PARK / FLEMING FIELD  
BENCH INSCRIPTIONS (APPROXIMATE)



BACKLESS BENCH:  
Room for one line of text  
Letters approx. 1.5" tall



BENCH WITH BACK:  
Room for three (max) lines of text  
Letters approx. 2" tall